

# Minutes for Christ Our Shepherd Lutheran Church

## August 25, 2025 Council Meeting

Taken by David Turk

- The meeting was called to order at 18:31 by Bill Grabill
  - Those attending: Pastor Fritz Wiese, Pastor Wes Smith, Ben McCumber, Brenda Adams, Jason Hausner, David Turk, Ellen Pfundt, Hope Catlett, Mike Earword
  - Those absent: Davida Kilgore, Mark Bunker, George Axford
  - Visitor: Retired Pastor, Dale Jirousek present as observer
  
- **Devotion** was given by Jason Hausner from Psalm 121:8. Jason connected this verse with his love of traveling. Jason noted that we are all travelers with the Divine Guide never losing the map. Jason noted that even during the difficult and troubling times of traveling God is still present.
  
- **Youth report** given by Hope Catlett
  - First LOGOs/Loft meeting was held this past Wednesday noting a larger group than years past
  - The group has new books to learn from that they are appreciative of
  
- **Opening remarks** by Bill Grabill
  - Excitement for upcoming 50th celebration
  - Lots of focus on staff transitions
  - Expressed gratitude for all volunteers during this transition time
  - Optimistic on the transition overall
  
- **Senior Pastor Report** by Pastor Fritz Wiese
  - M&Ms and adult choir have started
  - Haitian Timoun Foundation will be at the September 7th service to thank congregation for the funds raised to build schools
  - Shout out to the Open Door group that brought 3 new people to the 9:45 service
  - Brenda Adams looking to bring back square dancing group in January
  
- **Associate Pastor Report** by Pastor Wes Smith
  - Kayleigh Pointek off to a great start as new Director of Children and Families Ministries
  - 30 youth were present for first week of LOGOs/Loft
  - Working on final version of revised child protection policy for the church
  
- **Finance Report** by Bill Grabill (for Mark Bunker & George Axfor)
  - Ahead on first month of giving (8% above budget)
  - Expenses were down but expected to increase due to staffing and benefits
  - There is a desire for one of the pastors to join finance meetings
  - **Brenda Adams motioned with Jason Hausner seconding to authorize**

**Kendra Milburn to sign checks; motion passed by unanimous consent**

○ **Pastor Wes Smith motioned with Ben McCumber seconding to approve a CER for tree service and brush clearing; motion passed by unanimous consent**

● **Personnel Report** by Bill Grabill / Pr. Fritz

- Chip Beard & Susan Earwood have stepped up during transition period to perform personnel duties
- Rebecca Nicholson leading volunteer coordination reporting to Kendra Milburn to help facilitate needs of various groups
- Volunteers from Finance Committee have filled in needs of Financial Secretary
- At 19:00 Ben McCumber motioned and Ellen Pfundt seconded to go into executive sessions; motion passed by unanimous consent
- At 19:20 Bill Grabill motioned with Brenda Adams seconding to end executive session; motion passed by unanimous consent

● **Facilities and Maintenance: 101 Report Property** by Bill Grabill

- Sanctuary renewal phase 2 has rails for the altar and audio upgrades remaining in the project scope
- Sub-committee on children's hallway and classrooms are being formed
- Sub-committee on building signage and parking lot is also being formed
- Brenda Adams discussed the need for more phones in public areas around the campus; she was referred to the Technology team for follow up

● **Facilities and Maintenance: Palmetto Road** Report by Mike Earwood

- Workday scheduled for September 20th
- Recycled rubber mulch from the preschools playground was relocated around the camp store at Palmetto Road saving the congregation around \$1,500
- Volunteers still needed to help maintain property

● **50th Anniversary Committee** Report by David Turk

- Excited for the celebration on September 21st. Noted that the service is at 10am and we should emphasize this in the weeks leading up
- Discussed items to put in the new time capsule

● **Administrative Items**

- **Bill Grabill motioned with Ellen Pfundt seconding to approve the July council minutes; motion passed by unanimous consent**
- The council discussed the child protection policy with particular discussion around procedures related to mandated reporting
- The council discussed the internet security policy. David Turk will follow up with Richard King and act as council liaison on new staff security policies
- An update on the audit committee was given

- **Next meeting** is scheduled for September 22, 2025, with Davida Kilgore giving the devotion
- At 20:25 the meeting was concluded with the Lord's Prayer and adjourned